

E-Child Care Provider Closure Calendar

Provider Name: _____ Provider EPPIC# _____

Address: _____ Phone#: _____

Please submit your request for paid holiday/closures for the contract year **October 1-September-30**. The Division of Family Development (DFD) regulations authorize a maximum of 22 paid closures per contract period and no more than 5 closures per month. All entries must be entered in ECC prior to the closure date. **If you submit over 22 closure days, the ECC Department will enter the first 22 closure days on the list provided. (Providers are getting paid as Calendar Closure Days by Conduent) Remember to check out child/ren that are absent.**

Provider Closure Dates for October 1, 2024 to September 30, 2025

Check any dates you will be closed:

Provide any additional dates you will be closed.

1. 10/14/2024 COLUMBUS DAY		
2. 11/11/2024 VETERANS DAY		
3. 11/28/2024 THANKSGIVING DAY		
4. 11/29/2024 DAY AFTER THANKSGIVING		
5. 12/25/2024 CHRISTMAS Day		
6. 12/26/2024		
7. 12/27/2024		
8. 12/30/2024		
9. 12/31/2024		
10. 01/01/2025 NEW YEAR'S DAY		
11. 01/20/2025 MARTIN LUTHER KING DAY		
12. 02/17/2025 PRESIDENT'S DAY		
13. 04/18/2025 GOOD FRIDAY		
14. 05/26/2025 MEMORIAL DAY		
15. 06/20/2025 JUNETEENTH DAY		
16. 07/04/2025 INDEPENDENCE DAY		
17. 09/01/2025 LABOR DAY		
18.		
19.		
20.		
21.		
22.		

Please submit your list of closure dates to our office to the ECC Department by fax -201-721-5582 or e-mail-Lgarcia@ulohc.org or Lmartin@ulohc.org. (Reminder, make sure you check EPPIC in 5 days once request is submitted – allow for snow and emergency closures. Submit any emergency closures within 24-48 hours of closure dates. Failure to do so will result in forfeit of holiday /training request for payment